

LSC5

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## **KIRKLEES COUNCIL**

### **LICENSING AND SAFETY COMMITTEE**

**Thursday 26 April 2012**

Present: Councillor Ahmed in the Chair  
Councillors Dodds, Hardcastle, Iredale, Sims and Ward

Apologies: Councillors Burke, M Hussain, Murphy, Parchment, Scott, Sokhal, Stanfield and Stubley

**1 Membership of the Committee**

There were no changes in Membership.

**2 Minutes**

The Minutes of the meetings of the Committee held on 19 September, 27 October and 17 November 2011 were approved as correct records.

**3 Interests**

No interests were declared.

**4 Admission of the Public**

The Committee considered the question of the exclusion of the public and determined that all the items be taken in public session. Prior to the meeting, the Chair had agreed that the Committee receive an update on the Hackney Carriage/Private Hire Driver Training Course.

**5 Deputations/Petitions**

No deputations or petitions were received.

**6 Proposed Adoption of Standard Chartered Institute of Environmental Health Licensing Conditions, with Amendments, for Dog and Cat Boarding Establishments Licensed under the Animal Boarding Establishments Act 1963**

The Committee considered a report seeking approval to adopt Standard Licensing Conditions, with Amendments to reflect local business needs, for Dog and Cat Boarding Establishments in Kirklees.

The report indicated that the Council was responsible for Licensing Animal Boarding Establishments and that Animal Health Officers carried out the Licensing Inspection using guidance as well as the guidance provided in the Standard Conditions published by the Chartered Institute of Environmental Health (CIEH). Officers would grant a Licence provided

that the conditions which ensured animal health and welfare were met. If there were any areas that required attention then Officers would work with the businesses to ensure such areas were addressed.

The Animal Health Team recently became responsible for Animal Boarding Licensing. Whilst undertaking this new role it had not been possible to establish if the current conditions that were used for animal boarding had been formally adopted. Approval was now being sought to adopt the Standard Model Conditions, with minor modifications, for both Dog and Cat Boarding Establishments issued by the Chartered Institute of Environmental Health.

The report stated that the proposed conditions had been developed by the Animal Boarding Establishments Working Party with input and assistance from the British Small Animal Veterinary Association, British Veterinary Association, Department of the Environment, Feline Advisory Bureau, Home Office, National Dog Warden Association and the Royal Society for the Prevention of Cruelty to Animals.

The existing conditions contained at Appendix 1 to the submitted report, had been used by Officers for many years to assess and accompany licences. Officers believed that the proposed full licence conditions and guidance offered greater flexibility for the businesses and were no more onerous than the previous conditions.

It was proposed that where structural work was required, the timescale would be agreed between Officers and the business. Following consultation with all Cat and Dog Boarding businesses some subtle amendments had been made to reflect local business needs and this demonstrated the Council's support for local businesses without compromising animal welfare.

**RESOLVED -**

(1) That the proposed new conditions for Dog and Cat Boarding Establishments in Kirklees, as detailed in Appendix 5 to the submitted report, be approved and adopted and that establishments be allowed to implement the required conditions over a 12 month period, together with any major structural works over a five year period.

(2) That any new Dog and Cat Boarding Establishments be required to comply with the new conditions immediately.

**7 Draft Street Trading Policy**

The Licensing Manager submitted a report seeking approval for a Draft Street Trading Policy and for a full consultation process to be undertaken with all relevant stakeholders.

The report indicated that the Council currently only had a process for issuing Street Trading Permits to traders who wished to trade from one pitch and they had to obtain a Licence for each pitch they wished to trade

from. Therefore traders such as ice cream vendors did not have any Permit from the Council and as such the Council had no way of regulating them. The Draft Policy, a copy of which was attached to the submitted report, included ice cream vans and other mobile vendors such as fruit and veg sellers. The Draft Policy also covered temporary street traders who wished to trade from events held within Kirklees and there was a clear process for both the applicant and Licensing Department to follow.

**RESOLVED** - That approval be given for the Draft Street Trading Policy to be circulated for consultation to all relevant stakeholders and that comments thereon be taken into consideration for inclusion in the final Draft Policy where appropriate.

**8 Hackney Carriage/Private Hire Driver Training Course**

The Committee received an update from the Licensing Manager on the progress of the recently established Hackney Carriage/Private Hire Driver Training Course. Four training courses had taken place, which were limited to a maximum of 16 drivers per course, and there had been positive feedback on the content of the course. At the end of the course, drivers were asked 40 questions and had to correctly answer a minimum of 28 questions in order to pass the course.

**RESOLVED** - That the update be noted and the Committee welcomes the success of the Training Course.